



TOBY DOUGLAS
Director

State of California—Health and Human Services Agency
Department of Health Care Services



EDMUND G. BROWN JR.
Governor

January 2, 2013

Notice to Prospective Respondents

Eligible firms that hold a current IT Consultant Master Agreement with the Department of General Services (DGS) in Category II/Subcategory II.A, II.B, and II.C are invited to review and respond to the Department of Health Care Services (DHCS) Request for Offer (RFO) entitled, "Children's Medical Services Network (CMS Net) Application Technical Support and Maintenance Services (ATS&MS)" for DHCS contract number 12-89349. The complete RFO can be located at the following Internet site:

<http://www.dhcs.ca.gov/services/ccs/Pages/CMSNetRequestForOffer.aspx>

If you do not have internet access, a hard copy can be obtained by contacting Brian Kentera at (916) 327-2363 or by emailing brian.kentera@dhcs.ca.gov.

In submitting a response to this RFO, compliance with all RFO instructions is imperative. Incomplete proposals may be subject to disqualification.

All agreements entered into pursuant to a DGS Master Agreement will include by reference all terms and conditions attached to or incorporated by reference into the agreement between the Respondent's firm and DGS. Additionally, the agreement resulting from this RFO will also include Agency Special Provisions added by DHCS and when applicable, and certain federal terms and conditions.

I. Response Due Date

DHCS' Children's Medical Services must receive all responses no later than 5:00 PM on Friday February 15th, 2013. Refer to the attached RFO for detailed submission instructions.

II. Funding Limit

A. Funding for the services sought via this RFO may be limited to the following approximate amounts:

1. \$250,685 for the budget period of 05/01/13 through 06/30/13.
2. \$1,249,315 for the budget period of 07/01/13 through 04/30/14.
3. \$1,500,000 for the entire agreement term.

- B. Funding for each state fiscal year is subject to an annual appropriation by the State Legislature or Congress. If full funding does not become available, DHCS will either cancel the resulting agreement or amend it to reflect reduced funding and reduced activities. Continuation beyond the first state fiscal year is also subject to the contractor's successful performance. Without prior DHCS authorization, a Contractor may not expend funds set aside for one budget period in a subsequent budget period.

III. Disabled Veteran Business Enterprise Participation

This is applicable only to non-DVBE respondents. When responding to DGS' RFP, MSA contractors were required to commit a minimum of 3% DVBE participation for each contract established with a State department using the IT Consultant MSA. Use the form identified in the attached RFO to identify each DVBE that will be used, their percentage of use, the specific commercially useful functions they will perform under the resulting agreement, and their current DGS reference or certification number. The winning contractor will be required to submit a DVBE utilization report within sixty days of the end of the resulting contract.

IV. Questions

DHCS believes this RFO is complete and without need of explanation. However, those potential Respondents with questions or in need of clarifying information are advised to contact Brian Kentera at (916) 327-2363 according to the instructions in the RFO section entitled, "Questions".

DHCS looks forward to receiving your offer in response to our service needs.

Cordially,

Brian Kentera

Brian Kentera, Chief
Information Technology Section
Systems of Care Division

